**Kennel Technician**

**To apply for the position, please send in your resume to** [**kennel@harborhumane.org**](mailto:kennel@harborhumane.org)**.**

**Job Purpose:**

A Kennel Technician is responsible for the direct care of the animals at Harbor Humane Society. The primary responsibility of a Kennel Technician is to provide the animals with their physical needs for fresh water and food while maintaining a clean and healthy environment at the shelter.

**Duties:**

* Clean and disinfect kennel and other areas of the shelter
* Feed and water animals
* Interact with the animals providing positive human contact
* Maintain a clean and healthy environment at Harbor Humane Society
* Observe animals for behavioral or health related problems and report them to a supervisor
* Assist Animal Control Officers and public with incoming animals
* Administer vaccinations and medications to animals
* Perform heartworm, FELV, or FELV/FIV on animals
* Microchip animals
* Maintain the operation of washing machines, dryers, and dish washers
* Provide the public with accurate information or assist them to proper person for the information
* Perform miscellaneous duties as instructed by supervisor
* Assist with euthanasia when requested by kennel supervisor
* Log and enter information into our computer database (Petpoint)

**Other Duties**

* Check in, sort, and store donations in the appropriate areas
* Help public unload donations from their vehicles
* Fix dog beds as needed
* Clean out lint from large dryer and clean out drain behind washers
* Wash and store carriers and kennels
* Clean and Maintain outside dog runs

**Skills/Qualifications**

* Education background related to the sciences
* Ability to handle multiple tasks and be self motivated
* Genuine concern, compassion, and respect for animals
* Strong desire to learn about animals and their proper care
* Ability to assist patrons and to educate them about humane treatment of animals
* Dependability and strong work ethic
* Support the Harbor Humane Society mission statement, philosophies, and policies in and out of the workplace
* Work in areas with high level of noise
* Potential exposure to hazardous chemicals
* Handling and lifting up to 75 pounds with reasonable accommodations
* Subject to animal scratches and bites
* Ability to work evenings, weekends, and holidays

Work Experience Requirements

* Team Player
* Animal Handling Experience is a must
* Ability to work in a fast paced environment
* Reliable Transporation
* Self Motivated
* Leadership Skills

Education Requirements

* High School Diploma or GED